

# Individual Decision

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The attached report will be taken as an  
Individual Portfolio Member Decision on:

**12 February 2009**

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| <b>Ref:</b> | <b>Title</b>   | <b>Portfolio<br/>Member</b> | <b>Page No.</b> |
|-------------|--|-----------------------------|-----------------|
| ID1564      | <b>West Berkshire Council Forward<br/>Plan – March 2009 to June 2009</b> | Councillor<br>Graham Jones  | 3 - 10          |



## Individual Decision

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|                                    |  |            |                  |
|------------------------------------|--|------------|------------------|
| <b>Title of Report:</b>            | <b>West Berkshire Council Forward Plan –<br/>March 2009 to June 2009</b> |            |                  |
| <b>Report to be considered by:</b> | Leader of Council  | <b>on:</b> | 12 February 2009 |
| <b>Forward Plan Ref:</b>           | ID1565   |            |                  |

**Purpose of Report:** To advise Members of items to be considered by West Berkshire Council over the next 4 months.

**Recommended Action:** That the Leader of the Council agrees and where appropriate amend the West Berkshire Council Forward Plan.

**Reason for decision to be taken:** It is a statutory requirement that a Forward Plan be produced.

**List of other options considered:** N/A

**Key background documentation:** None

|                          |  |
|--------------------------|--|
| <b>Portfolio Member:</b> | Graham Jones - Leader of Council                                     |
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| <b>Contact Officer Details</b> |  |
|--------------------------------|--|
| <b>Name:</b>                   | Moira Fraser   |
| <b>Job Title:</b>              | Policy Executive   |
| <b>Tel. No.:</b>               | 01635 519045   |
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## Supporting Information

### 1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

## Appendices

Appendix A – West Berkshire Council Forward Plan – March 2009 to June 2009

## Implications

**Policy:** As set out in the report

**Financial:** There are no financial implications for the Council

## Consultation Responses

**Members:**

**Leader of Council:** Leader of the Council

**Overview & Scrutiny Commission Chairman:** OSC Chairman

**Ward Members:** N/a

**Opposition Spokesperson:** Opposition Leader

**Policy Development Commission Chairman:** N/a

**Local Stakeholders:** The West Berkshire Council Forward Plan will be published the first working day after the Individual Decision is signed.

**Officers Consulted:** Nick Carter, John Ashworth, Margaret Goldie, Teresa Bell, Group Executives and there has been widespread consultation with senior managers across the Authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

**Trade Union:** Not sought

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|---|-------------------------------|---|
| <b>Is this item subject to call-in.</b> | Yes: <input type="checkbox"/> | No: <input checked="" type="checkbox"/> |
|---|-------------------------------|---|

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# West Berkshire Council Forward Plan

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# West Berkshire Council Forward Plan – March to June 2009

| Reference         | Decision and Purpose  | Decision Body | Decision Path | Service Area    | Contact & Ext. No.    | Lead Member             | Part II | Date Report Published | Notes | Decision Month |
|-------------------|---|---------------|---------------|-----------------|-----------------------|-------------------------|---------|-----------------------|-------|----------------|
| <b>MARCH 2009</b> |   |               |               |                 |                       |                         |         |                       |       |                |
| ID1566            | <b>West Berkshire Forward Plan - April 2009 - July 2009</b><br><i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>            | ID            | 12/03/09      | Chief Executive | Moira Fraser (2045)   | Councillor Graham Jones |         | 04/03/09              |       | 01 March 2009  |
| ID1819            | <b>Petition for a lower speed limit outside Welford &amp; Wickham C.E. Primary School</b><br><i>To respond to a petition that has been submitted to the Council.</i>              | ID            | 02/03/09      | Environment     | Andrew Garratt (2491) | Councillor Emma Webster |         | 20/02/09              |       | 01 March 2009  |
| ID1820            | <b>Petition for traffic calming on Fifth Road and Valley Road, Newbury</b><br><i>To respond to a petition that has been submitted to the Council.</i>                             | ID            | 02/03/09      | Environment     | Andrew Garratt (2491) | Councillor Emma Webster |         | 20/02/09              |       | 01 March 2009  |
| ID1827            | <b>Five Year Highway Improvement Plan 2009-10 to 2013/14</b><br><i>To approve the Draft Five Year Highway Improvement Plan 2009/10 to 2013/14</i>                                 | ID            | 12/03/09      | Environment     | Melvyn May (2873)     | Councillor Emma Webster |         | 04/03/09              |       | 01 March 2009  |
| ID1683            | <b>Adoption of Parish Plans</b><br><i>To adopt Parish Plans.</i>  | ID            | TBC - March   | Chief Executive | Carole Ruse           | Councillor Pamela Bale  |         | TBC                   |       | 01 March 2009  |
| ID1695            | <b>Approval of Village Design Statements</b><br><i>To approve Village Design Statements.</i>  | ID            | TBC - March   | Chief Executive | Paula Amorelli (2233) | Councillor Alan Law     |         | TBC                   |       | 01 March 2009  |
| ID1805            | <b>Various Roads - Lambourn, East Garston and Great Shefford: Proposed 30, 40 and 50mph Speed Limits</b><br><i>To consider objections to a proposed Traffic Order Regulation.</i> | ID            | TBC - March   | Environment     | Andrew Garratt (2491) | Councillor Emma Webster |         | TBC                   |       | 01 March 2009  |

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact:  
Moira Fraser – Tel: 01635 519045 e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk) in Policy & Communication to confirm the contents of any agenda before attending a meeting.

**EXECUTIVE DECISIONS MAY BE TAKEN BY THE EXECUTIVE ACTING AS A COLLECTIVE BODY OR BY OFFICERS ACTING UNDER DELEGATED POWERS.**

# West Berkshire Council Forward Plan – March to June 2009

| Reference | Decision and Purpose  | Decision Body | Decision Path  | Service Area              | Contact & Ext. No.      | Lead Member                  | Part II | Date Report Published | Notes   | Decision Month |
|-----------|---|---------------|----------------|---------------------------|-------------------------|------------------------------|---------|-----------------------|---|----------------|
| EX1812    | <b>Response to Scrutiny Review into Killed and Seriously Injured Road Traffic Casualties</b><br><i>To respond to the recommendations of the Overview and Scrutiny Commission.</i>   | EX            | 12/03/09<br>EX | Environment               | Andrew Garratt (2491)   | Councillor Emma Webster      |         | 04/03/09              | Not subject to call in  | 01 March 2009  |
| EX1825    | <b>Leisure Centre Joint Committees</b><br><i>To revise the role and function of the Joint Management Committees and Policy Boards of the Council's sports and leisure facilities.</i>   | EX            | 12/03/09<br>EX | Community Services        | Adrian Jones (2577)     | Councillor Pamela Bale       |         | 04/03/09              | Not subject to call in as the item is due to be referred to Council for final approval. | 01 March 2009  |
| EX1588    | <b>Establishment Report Quarter Three 2008/09</b><br><i>To report on changes to the Council's Establishment over the third quarter of 2008/09.</i>  | EX            | 12/03/09<br>EX | Chief Executive           | Robert O' Reilly (2358) | Councillor Anthony Stansfeld |         | 04/03/09              |   | 01 March 2009  |
| EX1613    | <b>2008/09 Budget Monitoring Quarter 3</b><br><i>To update Members on the budget monitoring position.</i>   | EX            | 12/03/09<br>EX | Chief Executive           | Andy Walker (2433)      | Councillor Laszlo Zverko     |         | 04/03/09              |   | 01 March 2009  |
| EX1614    | <b>Capital Programme Monitoring Report Month 9 Q3 Financial Year 2008/09</b><br><i>To update Members on the capital monitoring position.</i>  | EX            | 12/03/09<br>EX | Chief Executive           | Andy Walker (2433)      | Councillor Laszlo Zverko     |         | 04/03/09              |   | 01 March 2009  |
| EX1821    | <b>Children and Young People's Policy Development Commission Review of Home to School Transport</b><br><i>To consider the adoption of the Policy Development Commission's recommendations into the Council's Home to School Transport Policy.</i> | EX            | 12/03/09<br>EX | Children and Young People | Malcolm Berry (2770)    | Councillor Barbara Alexander |         | 04/03/09              |   | 01 March 2009  |
| EX1823    | <b>Traffic Management and Road Safety Programme 2009/10</b><br><i>To advise Members of the Traffic Management and Road Safety Works Programme for 2009/10</i>   | EX            | 12/03/09<br>EX | Environment               | Andrew Garratt (2491)   | Councillor Emma Webster      |         | 04/03/09              |   | 01 March 2009  |

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# West Berkshire Council Forward Plan – March to June 2009

| Reference | Decision and Purpose   | Decision Body | Decision Path                   | Service Area              | Contact & Ext. No. | Lead Member              | Part II | Date Report Published | Notes | Decision Month |
|-----------|--|---------------|---------------------------------|---------------------------|--------------------|--------------------------|---------|-----------------------|-------|----------------|
| C1630     | <b>Delivering West Berkshire's Priorities: A Medium Term Financial Strategy 2009/10 - 2011/12 and Future Years</b><br><i>To refresh the MTFS</i>   | C             | 19/02/09<br>EX<br>03/03/09<br>C | Chief Executive           | Andy Walker        | Councillor Laszlo Zverko |         | 23/02/09              |       | 01 March 2009  |
| C1629     | <b>Local Government Act 2003 - Borrowing Limits and Annual Investment Strategy 2008/09</b><br><i>In compliance with the Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i> | C             | 19/02/09<br>EX<br>03/03/09<br>C | Chief Executive           | Andy Walker        | Councillor Laszlo Zverko |         | 23/02/09              |       | 01 March 2009  |
| C1628     | <b>Council Revenue Budget 2009/10</b><br><i>To approve the Annual Revenue Budget 2008/09.</i>  | C             | 19/02/09<br>EX<br>03/03/09<br>C | Chief Executive           | Andy Walker        | Councillor Laszlo Zverko |         | 23/02/09              |       | 01 March 2009  |
| C1627     | <b>Capital Strategy and Programme 2009 - 2014</b><br><i>To present the Capital Strategy and Programme.</i>   | C             | 19/02/09<br>EX<br>03/03/09<br>C | Chief Executive           | Andy Walker        | Councillor Laszlo Zverko |         | 23/02/09              |       | 01 March 2009  |
| C1632     | <b>2009 -2011 Council Plan Refresh (agree priorities)</b><br><i>To present the Council Plan.</i>   | C             | 19/02/09<br>EX<br>03/03/09<br>C | Chief Executive           | Andy Day           | Councillor Graham Jones  |         | 23/02/09              |       | 01 March 2009  |
| C1786     | <b>Findings of the Overview and Scrutiny Commission's Review of Child Protection Services in West Berkshire</b>  | C             | 03/03/09<br>C                   | Children and Young People | Margaret Goldie    |                          |         | 23/02/09              |       | 01 March 2009  |
| C1826     | <b>Local Area Agreement 2 Refresh</b><br><i>To agree Local Area Agreement Two (Refresh).</i>   | C             | 03/03/09<br>C                   | Chief Executive           | Andy Day           | Councillor Graham Jones  |         | 23/02/09              |       | 01 March 2009  |

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# West Berkshire Council Forward Plan – March to June 2009

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|-------------------|---|---------------|----------------|-----------------|-----------------------|--------------------------|---------|-----------------------|------------------------|----------------|
| <b>APRIL 2009</b> |   |               |                |                 |                       |                          |         |                       |                        |                |
| ID1567            | <b>West Berkshire Forward Plan - May 2009 - August 2009</b><br><i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>                    | ID            | 16/04/09       | Chief Executive | Moira Fraser (2045)   | Councillor Laszlo Zverko |         | 07/04/09              | Not subject to call in | 01 April 2009  |
| ID1684            | <b>Adoption of Parish Plans</b><br><i>To adopt Parish Plans.</i>  | ID            | TBC - April    | Chief Executive | Carole Ruse           | Councillor Pamela Bale   |         | TBC                   |                        | 01 April 2009  |
| ID1696            | <b>Approval of Village Design Statements</b><br><i>To approve Village Design Statements.</i>  | ID            | TBC - April    | Chief Executive | Paula Amorelli (2233) | Councillor Alan Law      |         | TBC                   |                        | 01 April 2009  |
| EX1639            | <b>Level One Performance Monitoring - Q3 2008/09</b><br><i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i> | EX            | 23/04/09<br>EX | Chief Executive | Jason Teal            | Councillor Laszlo Zverko |         | 15/04/09              |                        | 01 April 2009  |
| EX1824            | <b>North Wessex Downs AONB Management Plan Review</b><br><i>To formally consider the draft revised North Wessex Downs AONB Management Plan.</i>   | EX            | 23/04/09<br>EX | Environment     | Paula Amorelli (2233) | Councillor Alan Law      |         | 15/04/09              |                        | 01 April 2009  |
| C1631             | <b>Draft Sustainable Community Strategy</b><br><i>To present the Community Plan.</i>  | C             | TBC            | Chief Executive | Andy Day              | Councillor Graham Jones  |         | TBC                   |                        | 01 April 2009  |
| <b>MAY 2009</b>   |   |               |                |                 |                       |                          |         |                       |                        |                |
| ID1746            | <b>West Berkshire Forward Plan - June 2009 to September 2009</b><br><i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>               | ID            | 14/05/09       | Chief Executive | Moira Fraser (2045)   | Leader of the Council    |         | 07/05/09              | Not subject to call in | 01 May 2009    |

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## West Berkshire Council Forward Plan – March to June 2009

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|-----------|---|---------------|---------------|-----------------|-----------------------|---|---------|-----------------------|-------|----------------|
| ID1685    | <b>Adoption of Parish Plans</b><br><i>To adopt Parish Plans.</i>  | ID            | TBC - May     | Chief Executive | Carole Ruse           | Portfolio Holder for Leisure & Culture, Equality, The Visions |         | TBC                   |       | 01 May 2009    |
| ID1697    | <b>Approval of Village Design Statements</b><br><i>To approve Village Design Statements.</i>  | ID            | TBC - May     | Chief Executive | Paula Amorelli (2233) | Portfolio Holder for Planning & Housing                       |         | TBC                   |       | 01 May 2009    |
| C1662     | <b>The operation of the Council's 'Scrutiny' Function</b><br><i>To seek approval for a change in the way that the Council delivers 'Scrutiny' in order to ensure that it remains fit for purpose.</i> | C             | 12/05/09<br>C | Chief Executive | David Lowe            | Councillor Graham Jones                                       |         | 01/05/09              |       | 01 May 2009    |
| C1641     | <b>Appointment and Allocation of Seats on Committees</b><br><i>To consider the appointment and allocation of seats on Committees and associated bodies.</i>   | C             | 12/05/09<br>C | Chief Executive | Moira Fraser          | Leader of the Council   |         | 01/05/09              |       | 01 May 2009    |

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